

**REQUEST FOR PROPOSALS**  
**GENERATOR MAINTENANCE SERVICE AGREEMENT**

The City of Jackson, Missouri requests proposals for a generator maintenance service agreement to provide annual inspection and service on three Kohler Model 145OZT4 generators, one Cummins/Onan Model NTA-855-G52, and one Cummins/Onan Model DSGAB-1341416, at separate locations within the City of Jackson, Missouri.

Proposals should specify costs for an annual maintenance agreement with a three-year term for all generators. Maintenance schedule shall include twice yearly testing of generators for load bank, fuel, oil, and anti-freeze, inspection of electrical systems, mechanical systems, exhaust systems, hoses, and leakage. Inspections shall include testing of operation of remote annunciators. Annual oil & filter change, water filter change, and fuel filter change shall also be provided.

Proof of liability, property damage, and worker's compensation insurance shall be in compliance with City requirements.

A copy of complete project specifications can be obtained by completing the Bid Package Request form at [www.jacksonmo.org](http://www.jacksonmo.org), by emailing [projects@jacksonmo.org](mailto:projects@jacksonmo.org) or calling 573-243-2300.

Proposals shall be submitted no later than Tuesday, August 19, 2025, at 10:00 a.m., to the office of the City Clerk, City of Jackson, 101 Court Street, Jackson, Missouri 63755. Envelopes should be clearly marked "Generator Maintenance Service Agreement Proposal, DO NOT OPEN BEFORE AUGUST 19, 2025."

The City of Jackson reserves the right to waive any informality, technicalities, and to reject any and all proposals. No proposal may be withdrawn within sixty (60) days after the actual due date. If a contract award is made, it will be to the company most advantageous to the City of Jackson, as determined at the sole discretion of the City.

EOE

Contact: Janet Sanders, Director of Public Works  
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