

## **NOTICE TO BID**

### **CITY CEMETERIES TRIMMING SERVICES PROGRAM**

Notice is hereby given that separate sealed bids under the City Cemeteries Trimming Services Program to serve the City of Jackson will be received in the office of the City Clerk at City Hall, 101 Court Street, Jackson, Missouri 63755, until 10:00 a.m. (prevailing local time) on Friday, February 28, 2025. Bids will be publicly opened and read aloud at that time. The envelopes containing the bids must be sealed, addressed, and designated as bids for the “City Cemeteries Trimming Services Program; Attn: City Clerk.”

The purpose of this program is to provide standard periodic trimming services for two cemeteries for three consecutive years (2025, 2026, and 2027).

A pre-bid meeting will not be held. At a minimum, prospective bidders are required to visit the cemeteries sites before submitting a bid.

The Bid Specifications, Site Descriptions, Contract Agreement, Bid Sheet, and other documents may be examined at City Hall in the office of the Public Works Department or a copy may be requested by calling (573) 243-2300.

Physical copies of the Bidding Documents may be obtained in the Public Works office. Electronic copies of the Bidding Documents may also be obtained free of charge by filling out the online form on the City of Jackson website: [www.jacksonmo.org](http://www.jacksonmo.org).

The City may issue addenda as may be necessary in the best interest of the City of Jackson. The City reserves the right to waive any informalities or to reject any or all bids. If a contract award is made, it will be made to the lowest and best, responsive, responsible bidder.

All questions should be directed to Joe Schreiner by email at [cemetery@jacksonmo.org](mailto:cemetery@jacksonmo.org), or phone at (573) 243-3651.

Joe Schreiner  
Cemetery Sexton

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